A green and white logo

AI-generated content may be incorrect.Interview Process Template

1. Review the position and job description
2. Develop final candidate evaluation sheet
3. Determine timeline of the process and set interview times in your calendar:
   1. **Job Posted:**
   2. **First Review of Applications:**
   3. **Virtual Interviews:**
   4. **In-person Interviews:**
   5. **Deliberation:**
   6. **Background Checks and Job Offer**
4. Invite committee members and send important dates:
   1. **Committee:**
5. First round interview questions:
   1. (Category) Question:
6. In-person interview questions and activity:
   1. (Category) Question: